
COUNCIL BULLETIN

Issue Number 22/2018
Friday, 1 June 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
The Directorate of Governance - Democratic Services

Assistant Director – Governance - Simon Hill
Telephone: 01992 564000



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 4 June 2018 – 10 June 2018

Monday 4 June	5.00pm 7.30pm	Senior Management Selection Panel Overview and Scrutiny Committee		CR1 CC
Tuesday 5 June	7.00pm 7.00pm	Licensing Sub-Committee - Cancelled Youth Council Member Training – O&S		CC CR1
Wednesday 6 June	7.30pm	District Development Management Committee		CC
Thursday 7 June				
Friday 8 June				
Saturday 9 June				
Sunday 10 June				

Week Two: 11 June 2018 – 17 June 2018

Monday 11 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Tuesday 12 June	7.00pm	Communities Select Committee		CR1
Wednesday 13 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 14 June	9.30am 5.00pm 7.30pm	Member Training – Licensing Senior Management Selection Panel Cabinet		CC CR1 CC
Friday 15 June				
Saturday 16 June				
Sunday 17 June				

Week Three: 18 June 2018 – 24 June 2018

Monday 18 June				
Tuesday 19 June	6.00pm	Member Training – Chairmanship Skills		CC
Wednesday 20 June	10.00am 6.30pm 7.30pm	Licensing Sub-Committee Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CC CR1 CC
Thursday 21 June	7.00pm	Finance and Performance Management Cabinet Committee		CC
Friday 22 June				
Saturday 23 June				
Sunday 24 June				

Week Four: 25 June 2018 – 1 July 2018

Monday 25 June	7.00pm	Constitution Working Group		CR2
Tuesday 26 June	7.30pm	Neighbourhoods Select Committee		CR1
Wednesday 27 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 28 June	7.00pm	Member Training - Transformation for Councillors		CR1
Friday 29 June				
Saturday 30 June				
Sunday 1 July				

PART B - GENERAL INFORMATION

1. OVERVIEW & SCRUTINY COMMITTEE - 4 JUNE 2018

The Council has been advised that, unfortunately, Councillor R Gooding (Cabinet member for Education) of Essex County Council, won't now be able to attend the meeting of the Overview and Scrutiny Committee on 4 June 2018.

The County Council has provided a written response to the issues raised by the Committee in connection with its support for local bus services, which will be provided to members at the meeting.

Further information: S Tautz (Ext 4180)

2. CONSULTATION ON PROPOSED ESSEX HMO AMENITY STANDARDS (Pages 11 - 12)

Please see attached.

3. CHAIRMAN'S DIARY (Pages 13 - 14)

Please see attached.

LICENSING ACT 2003

None this week.

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

EPF/0947/17 – 1-5 Stonards Hill Epping Essex CM16 4QE - Demolition of existing houses and construction of a new building to provide 28 no. 1 and 2 bedroom sheltered retirement apartments with parking, bin/buggy storage, communal space, access and landscaping – Sukhvinder Dhadwar (Ext 4597) – Written reps

2. Forthcoming Planning Inquiries / Hearings

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road, Theydon Bois, Essex CM16 7LS – Sukhvinder Dhadwar (Ext 4597)

3. Enforcement Appeals

None this week.

4. Appeal Decisions

None this week.

5. Tree Preservation Orders

None this week.

6. S106 Agreements

None this week.

7. Changes to Planning Systems

None this week.

PROPOSED PLANNING ENFORCEMENT ACTION

Officer: Michael Mooney

ENF/0278/16 Area Plans Sub/Parish: South/Chigwell

Date Investigation Started: 05/06/2017

PL/23485

Site Address: Billingsbourne Barn (Land beyond)
Millers Lane
Chigwell
IG7 6FG

Breach of Planning Control: Without planning permission the construction of a new dwelling and basement area on the site of Billingsbourne Barn.

Intended Action: Issue an Enforcement Notice to remove building remove all material's and infill basement area.

Officer: Clare Munday

ENF/0067/18 Area Plans Sub/Parish: West/Nazeing

Date Investigation Started: 13/02/2018

PL/6244

Site Address: Land adjacent to Moss Nursery
Sedge Green
Nazeing

Breach of Planning Control: Stationing of a mobile home for residential use

Intended Action: Issue an Enforcement Notice to cease the use and remove mobile home from site

It is important to note, that when Enforcement action has been authorised, this includes any subsequent action under Part VII of the Town & Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer:	Jerry Godden	01992 564498
Senior Enforcement Officer:	Clare Munday	01992 564114
Planning Enforcement Officers:	Sharon Hart	01992 564113
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Jim Gordon	01992 564530
Compliance Officer:	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Consultation on proposed Essex HMO Amenity Standards.

A [consultation](#) runs from 22 May until 19 June 2018 on the proposed Essex HMO Amenity Standards. Members are invited to respond.

Councils are responsible for ensuring that there are adequate amenities in an HMO (typically a shared house or bedsit). The Essex HMO Amenity standards were introduced a number of years ago which provides a set of standards for HMOs across Essex that vary dependent on the type of HMO. These standards now require reviewing and the new proposed standards include:

- Minimum room sizes (in addition to the minimum legal prescribed standards)
- Number of amenities, including:
 - kitchen facilities – size of kitchen, amount of work surfaces, number of power sockets, hob rings, ovens, grills sinks, cupboards for food storage and fridge/freezers.
 - Bathrooms – baths, showers, separate W.C.'s and wash hand basins
- Space heating, power supply and electrical sockets, lighting and ventilation, hygiene in kitchens and bathrooms, clothes washing and drying, food storage and waste disposal and security

Information about the consultation is being widely promoted across Essex. Landlords, tenants, managing agents and anyone with an interest in HMOs are encouraged to take part in the on-line consultation. The survey results will be considered and, following adoption by Cabinet, the proposed new Essex HMO Amenity Standards will form the basis of amenity requirements in all HMOs across the District.

For more information: Sally Devine, Private Sector Housing Manager (Technical) sdevine@eppingforestdc.gov.uk (Ext 4149)

This page is intentionally left blank

Agenda Item 3

Chairman's Events June / July

Date	Time	Event	Venue	Attending
Friday 1 June	3.30pm	Launch of 'Open Door' Friendship Group	St Michael & All Angels Church, Loughton	Chairman of Council
Thursday 14 June	am	Crucial Crew 2018	Debden House, Loughton	Chairman of Council
Saturday 16 June	1.30pm	Annual Mayor's Day	Capel Manor College	Chairman of Council
Thursday 28 June	7.15pm	Jack Petchey Awards Presentations	The Queen's Theatre, Hornchurch	Chairman of Council
Friday 29 June	6.45pm	eNgage 18 Youth & Community Dance Show	The Spotlight Theatre, Hoddesdon	Chairman of Council
Saturday 30 June	12 noon	Armed Forces Day Celebration	Stow Maries Great War Aerodrome	Chairman of Council
Tuesday 3 July	pm	Chairman's Charity Golf Day	Chigwell Golf Club	Chairman of Council
Wednesday 4 July	7pm	EF Youth Council 10 th Anniversary Celebration	Portcullis House, Houses of Parliament	Chairman of Council

This page is intentionally left blank